

# Young High School P&C Committee

## Annual General Meeting 26<sup>th</sup> April 2017

**Attendees** – Catherine Hall, Liz Prowse, Keith Duran, Anna Barker, Mandy Butt, Sharon Staff, Mary Dodd, Joe Zuzek, Tania Noyes, Arnold Freeman

**Apologies** – Edwina Wymer

**Chairperson** – Amanda Butt

**Minutes** – Tania Noyes

Item		
Minutes from previous AGM		<b>Moved:</b> Joe Zuzek <b>Accepted:</b> Mary Dodd
Presidents Report	Tabled and read by Amanda Butt	<b>Moved:</b> Mandy Butt <b>Accepted:</b> Sharon Staff
Treasurers Report	Tabled and read by Mary Dodd	<b>Moved:</b> Mary Dodd <b>Accepted:</b> Sharon Staff
Principals Annual Report	Tabled and read by Keith Duran	<b>Copy attached</b>

The President now hands the meeting over to the Returning Officer – Principal Keith Duran

**All positions declared vacant by the Returning Officer – Principal Keith Duran**

Nominations will now be taken for the position of:

### **President**

Person nominated: Mandy Butt

Nominated by: Tania Noyes

Position Accepted: Yes

Seconded: Catherine Hall

### **Vice President**

Person nominated: Catherine Hall

Nominated by: Mandy Butt

Position Accepted: Yes

Seconded: Sharon Staff

### **Secretary**

Person nominated: Tania Noyes

Nominated by: Sharon Staff

Position Accepted: Yes

Seconded: Mary Dodd

**Treasurer**

Person nominated: Mary Dodd

Nominated by: Joe Zuzek

Seconded: Sharon Staff

Position Accepted: Yes

**Auditor**

Person nominated: Scott Murray at Tester Porter Services

Nominated by: Mary Dodd

Seconded: Mandy Butt

Position Accepted: Yes

**Patron**

Person nominated: Sonia Yates

Nominated by: Mandy Butt

Seconded: Tania Noyes

Position Accepted: Yes

**Signatories** – Mary Dodd, Mandy Butt, Tania Noyes, Catherine Hall

Moved: Sharon Staff

Seconded: Joe Zuzek

**Membership Fee**

This shall remain at \$1 per membership.

Meeting Closed - 7:25 pm

President's Report 2017 Young High School P&C AGM.

Thank you for giving me this opportunity to present another President's Report. Our committee has remained a consistently strong group throughout 2016. We have supported the school well across many areas.

Our fundraising calendar now boasts consistent events throughout the year. The Debutante Ball in May, Garage Sale Trail in October and the Christmas Raffle across MADD night and Presentation night.

We hold events that support the student body and maintain community spirit in the school, for example, running the BBQs at the twilight swimming carnival and Year 7 welcome afternoon. We have also provided supper for music events.

Proudly we have all worked together to provide a representative on the numerous panels held throughout 2016.

Financially, we have supported our school with fencing and purchased materials for covered shelters constructed by our students. Sports uniforms are often requested and money provided.

The committee wishes to acknowledge the Principal, Mr Keith Duran and Deputy Principal, Ms Anna Barker, for their tireless work and desire to strive for change and a positive difference. We appreciate your reports and the discussions we have regarding our school.

I wish to also acknowledge the work of Sharon Staff and Sonya Yates for their work on our Debutante ball over the past 5 years (?). This was an enormous job and the school has greatly benefited from the money raised. To Mary Dodd for her years in the P&C in many capacities. Her work behind the scenes and her efficiency as treasurer have been very valuable. To Tania Noyes who has brought our role as Secretary up to an efficient one and who has been on the majority of panels this year.

We are all on this committee to make a difference for our school and the students in it. Thank you very much to the busy parents who attend every month. Nothing is ever a problem and this attitude is greatly appreciated. It is a very enjoyable committee to be on.

I wish the 2017 committee and its executive another strong year.

Mrs Amanda Butt

President 2016

# Young High School P & C Association

## Balance Sheet As of February 2017

Assets			
	Cheque Account	\$	5,157.20
	SWSCU Term Dep 1.2 25.3.17	\$	10,169.25
Total			\$ 15,326.45
Liabilities		\$	-
<b>Net Assets</b>			<b>\$ 15,326.45</b>
Equity			
	Retained Earnings	\$	35,411.45
	Current Year Earnings	-\$	20,085.00
<b>Total Equity</b>			<b>\$ 15,326.45</b>

Thank you to all those who have helped me throughout the year. Thank you also to Scott Murray from Tester Porter who again audited our books for free. The Audited Financial Reports are tabled. Scott has also indicated that he would be prepared to do the same again next year. I would like to suggest that the P&C send him a letter of thanks.

*Note: Our books do not legally need to be audited by a qualified auditor, just someone who understands what they are doing.*

The **Balance Sheet** (above) shows that we currently have **\$ 15,326.45** which is held at the South West Slopes Credit Union in a cheque account and a term deposit.

The **Profit and Loss Statement** (over the page) shows all the money we made and spent during the last year.

The Deb Ball is our biggest fundraiser. 'Other fundraising events' are detailed under the P&L. Donations to the high school are also detailed below the P&L. We supported the fencing of the school grounds for \$20,000, payments to support student who represented the school at State and National level, and donations toward the Open Day and the Year 7 Welcome evening. We also paid the first of three annual payments of \$5,500 towards materials for the building of shade structures in the school playground. We have promised payment of up to \$3,000 towards new sporting team uniforms when needed.

This will be my last Treasurer's Report as I am standing down as all my children have left YHS. Thank you especially to Sharon Staff who has offered continual support over my time as treasurer, particularly in handling the receipts and banking for the sale of the Deb Ball tickets, a huge job, and who also stepped in when I was not able to attend meetings. I have enjoyed being part of the P & C over many years, especially appreciating hearing from various Principals about what is happening in the school and the opportunity to be a part of the school's continual growth and development.

Any questions?

Mary Dodd

**Young High School P & C Association**  
**Profit & Loss Statement**  
**March 2016 through February 2017**

<b>Income</b>	
Membership	\$ 11.00
Fundraising	
Deb Ball Ticket Sales	\$ 10,860.00
Raffles - Presentation night	\$ 404.25
Other Fundraising	\$ 1,741.00
Total Fundraising	\$ 13,005.25
Interest	\$ 605.55
Misc Income - Hire of chair covers	\$ 110.00
<b>Total Income</b>	<b><u>\$ 13,731.80</u></b>
<b>Expenses</b>	
Bank Fees	\$ 3.00
Deb Ball Expenses	\$ 5,608.80
Donations to Young High School	\$ 26,645.00
Insurance and Affiliation	\$ 800.00
Fundraising Expenses	\$ 260.00
Other Payments (Breakfast Club)	\$ 50.00
State Rep Payments	\$ 450.00
<b>Total Expenses</b>	<b><u>\$ 33,816.80</u></b>
<b>Net Profit / (Loss)</b>	<b><u><u>-\$ 20,085.00</u></u></b>

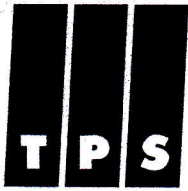
**Further information to Profit and Loss Statement**

**Other Fundraising' receipts**

Hot Potato band catering	\$349.00
Supper for Soiree Night	\$110.00
Garage Sale stalls	\$70.00
Garage sale proceeds	\$976.50
BBQ Twilight swimming carnival	\$235.50
<b>Total:</b>	<b><u>\$1,741.00</u></b>

**Donations to Young High School' payments**

YHS - Open Day Funding	\$1,000.00
YHS Playground Shade Shelters	\$5,500.00
YHS Fence contribution	\$20,000.00
Meat for Year 7 Welcome BBQ	\$145.00
<b>Total:</b>	<b><u>\$26,645.00</u></b>



# TESTER PORTER SERVICES

ABN 61 206 178 875

CERTIFIED PRACTISING ACCOUNTANTS

~ ESTABLISHED 1912 ~

20th March 2017

The Treasurer  
Young High School P & C Association  
Campbell Street  
YOUNG NSW 2594

Dear Sir/Madam

We wish to advise you we have examined the income and expenditure of the Young High School P & C Association for the period 1st March 2016 to 28th February 2017 and find that the figures supplied show a true reflection of the affairs of the Association.

If you have any questions, please do not hesitate to contact our office on (02) 6382 1700.

Yours faithfully  
TESTER PORTER SERVICES

Scott Murray BBus CPA

## PRINCIPALS

Mark Sheridan BBus CPA  
John Bowring BBus CPA  
Melinda Thorp BCom CPA  
Wayne Simpson BBus CPA  
Scott Murray BBus CPA



Tester Porter Services  
is a CPA Business

## CONTACT

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w: [testerporter.com.au](http://testerporter.com.au)

# Young High School P & C Association

## Balance Sheet

As of February 2017

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### Assets

Cash On Hand		
Cheque Account	\$5,157.20	
Term Deposits		
SWSCU Term Dep 1.2 25.3.17	\$10,169.25	
Total Assets		<u>\$15,326.45</u>

### Liabilities

Net Assets \$15,326.45

### Equity

Retained Earnings	\$35,411.45	
Current Year Earnings	<u>-\$20,085.00</u>	
Total Equity		<u>\$15,326.45</u>

# Young High School P & C Association

## Profit & Loss Statement

March 2016 through February 2017

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Income		
Membership		\$11.00
Fundraising		
Deb Ball Ticket Sales	\$10,860.00	
Raffles	\$404.25	
Other Fundraising	\$1,741.00	
Total Fundraising	<u>\$13,005.25</u>	
Interest	\$605.55	
Miscellaneous Income	\$110.00	
Total Income		<u>\$13,731.80</u>
Expenses		
Bank Fees		\$3.00
Deb Ball Expenses		\$5,608.80
Donations to Young High School		\$26,645.00
Insurance and Affiliation		\$800.00
Fundraising Expenses		\$260.00
Other Payments		\$50.00
State Rep Payments		\$450.00
Total Expenses		<u>\$33,816.80</u>
Operating Profit		<u>-\$20,085.00</u>
Other Income		
Net Profit / (Loss)		<u>-\$20,085.00</u>





## YOUNG HIGH SCHOOL

Campbell Street  
(Locked Bag 8008)  
Young NSW 2594  
Phone: 02 6382 1166  
Principal - Keith Duran

### **Young High School Principal Report 2017 AGM**

As another year of service draws to a close from the members of the Young High School P&C I reflect on how lucky I am as a Principal and we are as a school community to have such a proactive and supportive P&C. I truly appreciate the positive relationships we have and your tireless efforts to promote and support Young High School are very much appreciated.

The efforts of this P&C team during 2016 have been outstanding and I would like to thank each and every member for their contribution to our school. The executive led by Mandy Butt are an exceptional group of people who clearly place Young High School close to their heart and your commitment to support Young High School to continue to move forward and be the very best school possible cannot go unrecognized.

The initiation and coordination of events continues to grow and as a Principal I love how you are always looking for new and more ways to positively promote our great school and raise funds to provide financial assistance. From our raffles at the club, through to our garage sale (my personal favourite), raffles, BBQ's and yes I'll even go out on a limb to mention the oh so famous Deb Ball. The amount of work you all do is greatly appreciated.

The result of this is that our P&C has continued to support the school in two main ways.

1. With your financial assistance we have continued to build our infrastructure and acquire resources that all support improving our school and opportunities and outcomes for students.
2. Your ongoing visible and verbalised support for the school in a public setting sends a strong message to our community that we have a strong, positive and united front and that Young High School truly is a great Public High School a message that is being well received and acted upon within the wider Young community.

I thank you for this.

I have enjoyed our partnership in 2016 and I look forward to working with you all in 2017.

Keith Duran  
Principal  
29/3/2017

**EVERY STUDENT MATTERS**  
*Opportunity Diversity Inclusivity*